

**Joint Portfolio Holder Children and Schools & Portfolio
Holder Workforce and Governance**

Decision to be taken on or after – 27 July 2012

**Instrument of Government for the
Federated Governing Body of Loxley C of E Community
Primary, Snitterfield Primary and Wilmcote C of E Primary
Schools**

Recommendation:

That the Portfolio Holders approve the draft Instrument of Government for the Federated Governing Body of Loxley C of E Community Primary, Snitterfield Primary and Wilmcote C of E Primary Schools effective from 1st September 2012, attached as Appendix A to this report.

1. Following a full consultation carried out in accordance with The School Governance (Federations) (England) Regulations 2007, the governing bodies of Loxley C of E Community Primary, Snitterfield Primary and Wilmcote C of E Primary Schools have decided to federate the three schools under one federated governing body with effect from 1st September 2012.
2. The governing bodies of federating schools are required to agree jointly a draft Instrument of Government for the federated governing body and submit this to the Local Authority. If the draft Instrument complies with the legal requirements for the constitution of a federated governing body, the Local Authority can approve the Instrument.
3. A federated governing body coming into effect on or after 1st September 2012 must be constituted in accordance with the new School Governance (Federations) (England) Regulations 2012 coming into force on 1st September 2012.
4. For information, the requirements of the new School Governance (Federations) (England) Regulations 2012 in relation to a federation comprising more than one category of school including at least one voluntary aided school are as follows :
 - Federated governing body constitution to be no fewer than 7 governors (no maximum size).
 - One parent governor elected or appointed in accordance with regulation 14 in respect of each school in the federation.

- The Headteacher of each federated school or the Executive Headteacher of the federation.
- One staff governor (staff members also can be appointed as co-opted governors - see below).
- One Authority governor (previously called LA governors). Authority governors to be nominated by the LA but appointed by the governing body. Authority governors will need to meet the criteria, if any, specified by the governing body.

In addition to the above -

- The federated governing body may appoint such number of co-opted governors as they consider necessary. (The category of community governor is discontinued). Staff members can be co-opted governors as long as they do not equal more than one-third of the total membership of the governing body.
 - The governing body of a federation comprising more than one category of school including at least one Voluntary Aided School must additionally comprise at least two foundation governors.
5. A draft Instrument complying with the legal requirements for a federated governing body under the new School Governance (Federations) (England) Regulations 2012 has been submitted to the Local Authority by Loxley C of E Community Primary School, Snitterfield Primary School and Wilmcote C of E Primary School governing bodies.
6. The Portfolio Holders are requested to approve this draft Instrument with effect from 1st September 2012.

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**Coventry Diocesan
Board of Education**



INSTRUMENT OF GOVERNMENT FOR FEDERATED GOVERNING BODIES

1. The name of the Federation is Loxley Church of England Community Primary School, Snitterfield Primary School and Wilmcote Church of England Primary School Federation.
2. The names and categories of the schools within the Federation are:
 - Loxley Church of England Community Primary School - Voluntary Controlled School
 - Snitterfield Primary School - Community School
 - Wilmcote Church of England Primary School - Voluntary Aided School
3. The name of the governing body is The Governing Body of Loxley Church of England Community Primary School, Snitterfield Primary School and Wilmcote Church of England Primary School Federation.
4. The governing body shall consist of :
 - 6 parent governors**
 - 1 authority governor**
 - 1 Executive Headteacher**
 - 1 staff governor**
 - 6 co-opted governors (including 2 members of staff)**
 - 3 foundation governors**
5. The total number of governors will be **18**.
6. Parent governors will be elected as follows:
 - Two parent governors from each of the schools within the Federation.

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7. The staff governors will be appointed as follows:

Elections will be held in each school and the three members of staff elected will be appointed to the governing body either as the one staff governor or to fill two of the co-opted governor places. (Agreement will be sought from the three staff members as to who fills which place).

8. Foundation governors shall be appointed by the Coventry Diocesan Board of Education in consultation with the Parochial Church Councils of ***the church of St. Nicholas, Loxley and the churches of St. Andrew, Wilmcote and St. John Baptist, Aston Cantlow.***
9. a) The holder of the following office shall be a foundation governor ex-officio : ***the incumbent of one of the ecclesiastical parishes in which the Church of England schools in the Federation are situated.***
- b) The Diocesan Director of Education and the appropriate Archdeacon shall appoint a foundation governor to act in the place of the ex-officio foundation governor whose governorship derives from the offices named in (a) above, in the event that the ex-officio foundation governors are unable or unwilling to act as a foundation governor, or if there are vacancies in the offices by virtue of which their governorship exists.
10. The Diocesan Director of Education and the appropriate Archdeacon are entitled to request the removal of any ex-officio foundation governor and to appoint any substitute governor.
11. Loxley Church of England Community Voluntary Controlled Primary School and Wilmcote Church of England Voluntary Aided School were both founded under Trust Deeds.
12. Ethos Statement :

The Federation aims to serve its local communities by providing an education of the highest quality to all pupils, regardless of faith and creed. The Federation values tradition as well as progress and offers a balanced learning experience to ensure that each pupil reaches his or her potential.

Within our School communities we aim to enable all pupils to develop their full academic potential, and social and emotional well-being within a caring and creative environment.

Our schools have shared values and ethos, together with aspects which remain distinctive to each school to reflect their community context.

Recognising their historic foundation, the schools will preserve and develop their religious characters in accordance with the principles and practice of the Church of England, and in partnership with Churches within the parishes and with the Diocese

13. This Instrument comes into effect from 1st September 2012.
14. This Instrument was made by order of Warwickshire Local Authority on 27th July 2012.